



**City of West Sacramento
Code Enforcement
1110 West Capitol Ave.
West Sacramento CA, 95691**

NOTICE TO ABATE

Date:

Case Number:

Property Owner:

Property Location:

Address/Location:

Parcel Number:

This notice is to inform you that the condition described below is considered a public nuisance and a violation of the local municipal code. Please take such action necessary to eliminate the conditions or contact the officer listed below for more information or assistance regarding this notice.

Municipal Code: Nuisance-Public Nuisance Declared (WSMC 19.05.001) WSMC 19.05.001

Violation Description:

Action Required: Abate/remove the listed violation(s).

Summary: It shall be unlawful and a nuisance for any person owning, occupying, leasing or having charge or possession of any property in the city to maintain or allow to be maintained on such property any of the conditions set forth in this section.

PLEASE NOTE: We will re-inspect your property on or about to verify compliance. If the violation(s) are satisfactorily corrected within the abatement period, there is no charge for the compliance inspection process. If the violation(s) are not corrected by the compliance date, you will be charged an incremental rate of \$80 for every hour spent enforcing the violation(s) and abatement costs (if performed). Citations may also be issued with penalties of \$100-500 per violation, per day. Additional fees may be assessed if this matter is scheduled for an Administrative Hearing as authorized by the West Sacramento Municipal Code, Nuisance Abatement Provisions, or if additional inspections are required. Fees may be assessed as a lien against the property or made a personal obligation and collected via small claims action with local courts. It is requested that you contact me at the number listed below for the purpose of discussing this matter. You are urged to respond in order to avoid further action by the City on this matter.

The descriptions of specific code sections in the table above are only intended to serve as informational summaries of the law, and are not intended to act as complete restatements of the law or to change the rights, responsibilities, or obligations established in those laws. Please refer to the referenced laws directly to read the full text of those legal provisions.



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Comments:

SAMPLE



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Subject: Code Enforcement Fines, Fees, Administrative Costs, and Penalties

It is the goal of Code Enforcement to encourage voluntary compliance. As such, it is in your best interest to immediately abate all violations explained in your *Notice of Violation*. Below are only some of the charges that may accrue against you and/or your property should you fail to comply within the allotted timeframe.

If you have questions, please call 916-617-4925 and leave your name and phone number with a request for the assigned Officer to call you.

FEE SUMMARY

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Non-Compliance Re-Inspection	\$80/hour
Pre-Hearing Inspection	\$80/hour
Public Hearing	\$300
Posting of Hearing Decision	\$80/hour
Re-Inspection	\$80/hour
Extension	\$80/hour
Declaration of public Nuisance	\$80/hour
Removal of Public Nuisance Notice	\$80/hour
Administrative Costs	Additional costs including but not limited to staff hourly rate plus salary, benefits, and overhead.
Admin Citation*	\$100-500 per violation/day

*Admin Citation appeals may only be requested upon full payment of the fines prior to the scheduling of an appeal hearing. Refer to the back of your citation for additional information.